

Approved by CC:

MAY 13 2013

REQUEST FOR AGENDA PLACEMENT FORM

Submission Deadline - Tuesday, 12:00 PM before Court Dates

SUBMITTED BY: MARGARET COOK
TODAY'S DATE: April 25,, 2013

DEPARTMENT: PURCHASING

SIGNATURE OF DEPARTMENT HEAD: MARGARET COOK, CPPB

REQUESTED AGENDA DATE: MAY 13, 2013,

SPECIFIC AGENDA WORDING: Consider and declare surplus under Local Government Code 263.152 (a)(1) miscellaneous items as shown on attach list. All property has been declared abandoned or unclaimed property under Criminal Code 18.17.

PERSON(S) TO PRESENT ITEM: MARGARET COOK, CPPB

SUPPORT MATERIAL: See attached

TIME: 5 min
ACTION ITEM: x
WORKSHOP _____
(Anticipated number of minutes needed to discuss item) **CONSENT:** _____
EXECUTIVE: _____

STAFF NOTICE:

COUNTY ATTORNEY: _____ **IT DEPARTMENT:** _____
AUDITOR: _____ **PURCHASING DEPARTMENT:** _____
PERSONNEL: _____ **PUBLIC WORKS:** _____
BUDGET COORDINATOR: _____ **OTHER:** _____

*****This Section to be Completed by County Judge's Office*****

ASSIGNED AGENDA DATE: _____

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE _____

COURT MEMBER APPROVAL _____ Date _____

CASE #	ITEM	SERIAL #	REASON	STOLEN
Unknown	90 Mercury boat motor	1B748949	Unknown owner	no
S0430363	Louisville Slugger bat	n/a	Case dismissed 6/29/05 - Certified letter sent/no response from owner in 90 days	no
S0324880	Tommy Hilfiger purse	n/a	Unknown owner	no
13000642	Red Go-cart	none found	Unknown owner/Abandoned	no
S0313477	1 ring with 2 stones	n/a	Case dismissed 1/2/08 - Certified letter sent and appt. made for 1/25/13. Did not keep appt or call to make a new appt. 90 days have past 4/25/13	no

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Found Property
yes
no
yes
yes
no